

TENDER NOTICE

The Federal Government owned Autonomous Corporation invites sealed Tenders valid for the whole year 2012 with effect 01.01.2012 to 31.12.2012 from preferably GST & Non-Registered firm/suppliers or stationers preferably based at Faisalabad and Lahore for supply of specified stationery items on the below noted terms and conditions:-

TERMS AND CONDITIONS

- A) Security amount must be deposited equal to 2% of the total value of the tender cost in the form of CDR by the bidders against receipt. The total value of the tender is estimated about Rs.18.00 Lac.
- B) If the firm/supplier provides/supplies sub-standard stationery items during the period of agreement, the security deposited may be forfeited in the favour of Corporation.
- C) The firm/supplier will be bound to supply the required items at 6th Floor, State Life Building, 2-Liaqat Road, Faisalabad on the very short notice preferably in the Ist week of each quarter – 2012 against purchase order.
- D) The bidder will have to attach copies of their NTN with the tender.
- E) 3.5% income tax or as per Government policy will be deducted on the total value of the shipment. Moreover, 16% or as per FBR policy GST will be deducted at source from Non-GST registered firms, however 1/5th GST will be deducted at source from the Sales Tax registered firm/supplier. The increase tax of GST and Income Tax will be applicable as per FBR policy.
- F) The CDR/Earnest Money of the bid looser will be returned on their written request.
- G) The sealed quotation must be reached , by post/courier/by hand to Manager (P&GS), State Life Insurance Corporation of Pakistan, 6th Floor, State Life Building, 2-Liaqat Road, Faisalabad upto 11.00 a.m on 09.02.2012 or may drop the respective bid in the drop box available at 6th floor. The time of opening the bid before the representative of the firms/supplier will be 11.30 a.m (sharp) on 09.02.2012. The envelope must bear the quotation for stationery items at its right corner for identification.
- H) The State Life reserves the right to cancel any bid or bids without assigning any reason. The quantity of items mentioned in tender may be less or excess during 01.01.2012 to 31.12.2012.
- I) The payment will be made by cheque on receipt of shipment. The quotation must elaborate only the unit cost of the specified items.

Deptt./Organization	P&GS/State Life Ins. Corporation of Pakistan
Tender Title	Specified Stationery Items
Tender Enquiry No.	P&GS/01/12
Tender Description/Specification	Specified Stationery Items As per detailed attached
Advertised in the Press on (applicable for tenders having estimated value Rupees One Million & above)	N/A
Tender closing date	09.02.2012
Tender closing time	11.00 A.M hours
Tender opening time	11.30 A.M hours
Person to be contacted	MUHAMMAD IQBAL SIAL, DY.MANAGER (P&GS) SLIC, 6 th Floor, State Life Building, 2-Liaqat Road Faisalabad <u>Contact Nos.</u> Ph: 041-9201572 Fax: 041-9200391

STATE LIFE INSURANCE CORPORATION OF PAKISTAN
FAISALABAD ZONE

TENDER NOTICE NO.FZ/P&GS/01/2012

LIST OF STATIONERY ITEMS

Sr. No.	NAME OF ITEMS	SPECIFICATION	Req. Qty,2012
1	Abro Tape	1" width & 15m Length or equivalent	400 Nos.
2	Air Freshner large	Afridi mix lavovder or equivalent	200 Nos
3	Ball Point (Mix Colors)	Piano Simple or equivalent	1250 Pkts
4	Ball Point (Piano Crystal)	Crystal / Click or equivalent	100. Pakts
5	Box File (Large)	Alfalah brand or equivalent	100 Nos.
6	Bull Dog Clip (2")	China brand or equivalent	100 Nos.
7	Carbon Paper Pencil Blue (Fresh material)	KCR Brand or equivalent	150 Pkts.
8	Carbon Paper Type (100 Piece) Pkt.	KCR Black or equivalent	40 Pkts
9	Dumper	Plastic Body	400 Nos
10	Duster Cotton	20" X 30"	1000 Nos
11	Foot 12"(Plastic Fine Quality)	Plastic 12"	100 Nos.
12	Foot (steel) 12"	Fine quality	08 Dozens
13	Franking Ink (Red)	28 gm Lion brand or equivalent	48 Nos
14	Glass Cleaner 500ml / Gilint	Glint	12 Nos.
15	Gum Stick	40 gm UHU brand or equivalent	72 Nos
16	Gum Bottle	Dollar Large or equivalent	24 Nos
17	High Lighter (Mix colors)	Dollar or equivalent	12 Dozens
18	Ink pot (small/mix colors) (R.B.Black)	Dollar or equivalent	6 Dozens
19	Key board branded	Multimedia or equal	48 Nos
20	lead pencil	Gold Fish HB-5000 Autocrate or equivalent	60 Dozens
21	Marker No. 70,90 (Mix Colors)	Dollar mix color	40 Dozens
22	Note Book	70 Leaves (approx)	24 Nos
23	Paper Pin Pkt.	40 gm China or equivalent	600 Pkts
24	Paper Cutter (Sharp/Large)	18mm Steel Based covered in plastic body	72 Nos
25	Paper Clip Pkt. 30mm/80 Nos.approx.	Tri flower brand (Yellow) or equivalent	500 pkts
26	Paper Clip Pkt. 52mm/80 Nos.approx.	52 mm or No.5	400 pkts
27	Paper Tray	File Try (Plastic)	72 Nos
28	Pin Tray (Plastic)	Dux or equivalent	48 Nos
29	Punch Machine (Large)	Kido band or equivalent	100 Nos.
30	Register No. 24 (Large)	144 Leaves/Local (Rulled)	200 Nos
31	Ribbon Typing	Plican (Black) or equivalent	24 Nos
32	Rough Pad (Large)	Legal Size 63 g H.F 50 Pages	500 Nos
33	Rough Pad (Small)	7.5 x 10 Size 63 gm Rulled 50 pages	600 Nos
34	Rubber Band (Packet)150 Nos.Approx	Q.Brand or equivalent	100 Pkts

35	Rubber AL-30	AL-30/Pelicon Germony or equal	24 Dozens
36	Rubber Band Pkt. 1/2 kg.(Large) No.4	Bata or equivalent	50 Pkts.
37	Rubber Band Pkt. 1/2 kg.(Medium)	Bata or equivalent	75 pkts.
38	Scotch Tape (Large)	1/2"	6. Dozens
39	Shorpler	Dux or equivalent	200 Nos
40	Soap Large 130 gm (Mix color)	Lux (large) or equivalent mix color	500 Nos
41	Squatch Tape Large 1"	Large Deer Brand 1"	36 Nos
42	Stamp Pad (Mix color)	2" m Dollar or equivalent	200 Nos
43	Stamp Pad Endorsing Ink (Mix Color)	Dollar or equivalent	24 Dozens
44	Stapler Remover	0303 brand or equivalent	100 Nos.
45	Stapler Pin 23/17	Max Japan/or equivalent	60 Pkts
46	Stappler Machine	PMP brand (24/6) or equivalent	200 Nos
47	Stappler Pin 24/6	Dollar or equivalent	1500 Pkts
48	Stappler Pin Medium 23/13	Heavy Duty Pak Made or equivalent	36 Pkts
49	Table Diary Stand (Black Color)	Plastic Fine quality	48 Nos
50	Tissue Paper Box	Tulip (Mix color) or equivalent	300Pkts
51	Tumbler 280 ml	Falcon or equivalent	60 Dozens
52	Typing Paper 80 gm Local Legal Size	63 gm H.F	25 Rim
53	Typing Paper 80 gm offset Legal Size	A.A 500 sheets	100 Rim
54	Uni Ball (Mix colors)	Signo brand or equivalent	24 Dozens
55	Vim Bottle 500 gm	Bottle/bage 500gm	200 Nos
56	Waste Basket (Medium/Plastic)	Plastic Fresh or material	72 Nos

Sr. No.	NAME OF ITEMS	SPECIFICATION	Req.Qty. 2012
-			
1	Computer Paper 80 Colmn	Local 800 Sheets	1000 Boxes
2	Computer Paper 132 Colmn	Ruled 1000 Sheets	400 Boxes
3	Computer Ribbon LQ-300	Printrite	72 Nos
4	Computer Ribbon LQ-1170	Printrite	72 Nos
5	Computer Ribbon LQ-2180/2170	Printrite	400 Nos
6	Computer Ribbon IBM 6400	IBM 6400 - I Original	60 Nos
7	Data Cartridge DDS-4	HP Brand or equivalent	20 Nos
8	Data Cartridge DDS-5	HP Brand or equivalent	20 Nos

GSFresh (Ist Quarter-2012)